

Application form

Should you have any questions please contact Marsha Dann on 020 8088 4808.

The completed application form should be returned, preferably by email to

marsha@playbc.co.uk.

Postal applications may be sent to Elm Grove Hall, Butter Hill, SM6 7JD. Please ensure you have paid sufficient postage for your form.

PERSONAL DETAILS	
The information you supply on this form will be treated in confidence	
Post applied for:	
Title:	
Full name:	
Address:	
Postcode:	
Tel no:	
Email address:	

WORK HISTORY

Present or most recent employer

Name and address of employer

From:

To:

Number of sick days
in last 12 months

Current salary

Main duties

Previous employment

Name of employer

Job title and main duties

From:

To:

EDUCATION				
Establishment name	From	To	Qualifications awarded	Grade / result

Please give details and dates of relevant training you have received.

FURTHER INFORMATION

(Please continue on another sheet if necessary)

Please indicate your reasons for applying for the post. You are also invited to give here any additional information to support your application, or add hobbies, spare time activities, interests, memberships of voluntary organisations etc.

REFERENCES

Please give names, addresses and telephone numbers of two referees one of whom should be your present/most recent employer. Please state in what capacity you know the referees. References will be taken up after you have accepted an offer of employment, unless you indicate that we can approach your preferred referees prior to this.

1.

2.

Can we approach this referee prior to interview / job offer?

Yes No

Can we approach this referee prior to interview / job offer?

Yes No

DECLARATION

1. I declare that that I have not been convicted of any criminal offence, received cautions or written warnings spent or otherwise (the post is exempt from the provisions of the Rehabilitation of Offenders Act). Please note, all job offers will be subject to enhanced DBS checks.
2. I confirm I am eligible to work in the UK.
If you are invited to interview you will be asked to supply evidence of your eligibility to work in the UK, such as a passport or national identity card.
3. I declare that the information given on this form is correct and understand that on appointment any misleading statements or deliberate omissions will be regarded as grounds for disciplinary action or dismissal.

Signature:

If you are completing this form electronically typing your name is equivalent to signing it by hand.

Date:

FOR PRESCHOOL USE ONLY	
Shortlist / decline with reason:	
Date of interview:	
Panel members:	
Decision with reason:	